Early Alert Advisory Board Meeting 12/10/15

• Tina:
  o Refreshed Faculty members on technology language and direction of meeting
    ▪ Simplified explanation of Early Alert

• Eric:
  o Spoke of targeted Early Alert courses that have successfully used Early Alert functions
  o Targeted courses for SP2016
    ▪ Bio 1010 / 1020 – want to reach out to faculty for training
    ▪ Chem 1320/1330
    ▪ Econom 1015 / 1051 – 1015 reached out already, next is 1051
    ▪ English 1000 – high turnover of teaching faculty, bring up to speed
    ▪ Psych 1000 – Working with Dennis Miller
    ▪ Pol_sc 1100 – Working with Cooper Drury
    ▪ Stat 1200 – reaching out soon
    ▪ Physics – currently working with faculty
  o Permissions discussion regarding teaching assistants
    ▪ Train faculty and TAs together
  o Discussion of TAs filling out progress surveys
    ▪ How to send them to certain AU TAs
    ▪ Some instructors want their TA to fill out survey, some do not
  o Course Support tools
    ▪ Website, videos, guides
    ▪ Showing different ways to raise tracking items
    ▪ Previewing templates before submitting tracking item
      ▪ How to edit before submission
  o Progress Survey SP16 dates
    ▪ Match with Registrar dates & deadlines
    ▪ Possible customization of Progress Survey flag items
      ▪ System edits – to vendor
      ▪ Need broader feedback about flag items

• Discussed wanting to engage faculty in AUs for their specific courses to use Early Alert functions
  o Advisory board will move to include faculty from outside of A&S

• Flag discussion / feedback
  o “When would you raise this flag?”
  o Low Exam Score
    ▪ Grade of D or Lower
    ▪ After First exam / before deadline to withdraw
    ▪ After 2 exams
  o In Danger of Being Dropped
    ▪ If attendance policy is not adhered to
  o In Danger of Failing
- Used later on in course
- If student currently has failing grade at 8 week mark
- If student does not change habits, they will fail

- Attendance Concern
  - Clear patterns of missing class
  - Being late consistently

- Missing Assignment
  - Tend not to use, but if student is missing multiple assignments
  - Maybe make it plural
  - Missing critical or large assignment

- Poor Class Performance
  - Overall performance at D level or below
  - Low scores, missing assignments
  - Used as reinforcement when other flags are raised for student

- Other
  - First semester freshmen flag / intervention threshold
  - Behavioral concern
    - Falling asleep in class
    - Noticing behavioral change
    - Disruptive behavior
    - Not a lot of transparency re: behavioral issues
      - Question of establishing procedure