

MU Connect Admin Meeting

February 4, 2016

Meeting Minutes

Spring 2016 Progress Survey Dates

- Eric gave updates regarding course/instructor recruitment for Spring 2016.
- Progress Surveys will be sent out February 8th and will be open until February 17th
 - All of Arts & Sciences and Nursing will receive Progress Surveys in addition to other “opt-in” classes
- 31% of tracking items raised last semester came from Progress Surveys
 - 25% of those were Flags
 - Progress surveys are an important tool to collect student academic progress

Mu Connect Workshops

- Tina gave overview of workshop objectives and purpose. Asked admins to share with others in their unit to encourage registration.
- Basics 101
 - 2/10 at 1:00-2:30pm in Stanley 147
 - 2/11 at 8:30-10:00am in Middlebush 7
 - 2/15 at 1:00-2:30pm in Middlebush 7
- Preparing for Student Appointments
 - 2/10 at 3:00-4:30pm in Stanley 147
 - 2/12 at 1:00-2:30pm in Cornell 005
 - 2/15 at 3:00-4:30pm in Middlebush 7
- Targeting Student Populations
 - 2/11 at 2:00-3:30pm in Strickland 124A
 - 2/16 at 2:00-3:30pm in Middlebush 8
 - 2/17 at 1:00-2:30pm in Stanley 147
- Recording Notes: Best Practices
 - 2/12 at 10:00-11:30am in Memorial Union- N103B
 - 2/16 at 9:00-10:30am in Memorial Union- S304

New Referrals for Spring 2016

- Referrals have been created for Career Preparation, Cashiers Office, Disability Center, Financial Aid, and Major & Career Exploration, and Undergraduate Research
 - The Referral for the Disability Center is only viewable to the student and the person who created the Referral, regardless of action taken on the referral, or future major/advisor changes
- Discussed whether Clearing Referrals needs to be done every semester or annually

Early Alert

- Discussed the Workflow for ARS, Learning Center –TRiO, and AU and how it looks from when a tracking item is first raised until that item is Cleared
- AU and Service Training is scheduled for the month of February

Exporter - Reporting

- Automatically sends data from the vendor daily and merges with Peoplesoft data
 - Large comprehensive data is received in order for it be viewed and “sliced” in multiple ways and for multiple uses
 - Monetary Support and SIS Support has been approved
 - Tina is scheduling with AUs, Services and SIS to brainstorm next steps for comprehensive reporting solutions.

Admin updates/Questions

- Would it be possible to communicate the Wellness referral in addition to others?
- Is there a read receipt for referrals?