

MU Connect Admin Meeting

12/1/2016

Meeting Minutes

Attendees: Tina Balsler, Michael Williams, Stephanie Toigo, Eric Carter, Megan, Rachael Orr, Craig Benson, Ana-Marie Fernandez, Jared Pantaleo, Sean Navarro, Kerri Urban, Lindsey Hagglund, Erin Harms, Megan Boyer, Dionne George

- Exchange 2016
 - Eric tested upgrade in test environment
 - No issues to report
 - Admins and end-users do not need to take additional steps
- Referrals
 - Discussion on new referrals. Now available; International Student, Study Abroad, Service-Learning.
 - Tina walked through, described and showed different ways of how to raise a referral, in addition of how and when it is appropriate to use the feature. Handout was passed around.
 - Discussion on use-cases of Honors and MedOPP referrals.
 - Tina is working with Advising Council on advising referrals.
 - Initiative under Dr. Spain regarding student's decision about why they are deciding to leave. Dr. Spain would like to find a way to use MU Connect to assist with that process. After taking to Advising Council, it was determined that in order to be transparent and not alarm with raising a flag, decided on creating a referral called Not Considering Returning to MU Resources Referral that would give the student helpful links and resources to assist them if they are thinking about leaving the university. Referral will be available Spring 2017.
 - Tina showed the student's view of what they see for a referral on their dashboard.
- Attribute Feedback: Test Environment
 - Ran out of time. Admins will be emailed with information and any changes should be sent to Tina by 1/10/17.
- Starfish Upgrade:
 - Location Default-Appointments: The location default appeared and then went back. The MU Connect team will contact Starfish.
 - Kiosk- Walk-In Only Button Demo: Tina showed the updates regarding the flow of the Walk-In Kiosk. It was shared/discussed if there was a specific staff-facing screen. Contact Tina if you would like to update your Kiosk screens.
 - Early Alert Close Reasons Demo: Tina discussed and went through the five default clearing reasons. These are all editable, but would affect all the flags. Additionally, copying the comment into close the loop comment has been created as a feature. Tina will be getting the EA Intervention team together in early Spring to discuss.